

**Minutes**  
**Board of Trustees Meeting**  
**June 9<sup>th</sup>, 2021**



**PRESQUE ISLE DISTRICT LIBRARY**

- Call to Order** The regular meeting of the Presque Isle District Library Board of Trustees was called to order at 3:04 p.m. on Wednesday, June 9<sup>th</sup>, 2021, at the Grand Lake branch by Chairman Jeffrey Hopp. Board members present were Trustees Beach Hall, Thomas Stone, Catherine Swan and Judy Kimball and Colleen Whitsitt. Absent Bev Brougham. Staff member present was Director Amber Alexander.
- Public Comment** Friends of Grand Lake Library request clarification – is there a maintenance budget? Yes, there is for general maintenance lawn and building. Request that the Friends list priority items and make recommendations of someone who can do maintenance (lawn care). Friends are willing to share cost but unwilling to carry the load.
- Question: Why did we pay off mortgage when interest rates are so low? Existing loan had a higher interest and was able to return on investment for other purposes.
- Minutes** *Moved by Colleen Whitsitt and seconded by Thomas Stone to approve the minutes from the May 2021 board meeting. Roll call vote was unanimous.*
- Financial Statements** *Moved by Catherine Swan and seconded by Colleen Whitsitt to accept the Accounts Payable and Checks Printed since last board meeting. Roll call vote was unanimous.*
- Directors Report** Millersburg Branch Manager position – 3 interviews this week.  
Anonymous pledge to upgrade theater.  
The eggs are hatching, 2 today sponsored with MSU Extension.  
Summer Reading as started – 9 kids, total of 16 at Grand Lake.  
Sensory Walk is complete – Art Walk – kids’ art on windows in Rogers City.  
Amber wants to give kudo to staff this year, despite a rough start to the year.  
If we get grant for theater wall replacement/art, will need to fundraise for \$40,000.
- Old Business** *Moved by Colleen Whitsitt and seconded by Catherine Swan to accept the lowest bid for AC replacement at the new Posen location. Roll call vote was unanimous.*
- Moved by Thomas Stone and seconded by Judy Kimball to accept option 2 of the Audio Imaging Specialist bid, minus the Michigan Sale Tax. Roll call vote was unanimous.*
- Theater back-up was due to oil/grease from the popcorn and being shut down for the months in 2020 from the Pandemic. A cap was installed to have access to it again where the city connects. The city was able to map the sewer lines in alley.
- New Business** *Moved by Beach Hall and seconded by Judy Kimball to withdraw from the Kenneth Hall Memorial Fund from CFNEM, not to exceed \$2,499.52, for the purpose of a new projection server from Audio Imaging Specialist for the Rogers City Theater. Roll call vote was unanimous.*
- 2020 Audit from SOME CPA, clean audit. Tabled for July meeting.
- Moved by Beach Hall and seconded by Catherine Swan to accept the amended 2021 Budget. Roll call was unanimous.*
- Moved by Beach Hall and seconded by Colleen Whitsitt to have \$3,000 withdrawn from the Johnson Fund at CFENM to supplement the materials budget. Roll call vote was unanimous.*
- Moved by Thomas Stone and seconded by Colleen Whitsitt for a resolution to accept the Theodore M. Utchen 1996 Trust bequest in the amount of \$10,000. Roll call vote was unanimous.*

**Other Business** None.

**Next Board Meeting** Next meeting will be held July 14<sup>th</sup>, 2021, Rogers City.

**Adjournment** Meeting adjourned at 4:00 p.m.

Respectfully Submitted: Catherine Swan